



Age 60 Waiver Checklist

Reference: NGR ARH Policy Memorandum #09-026, 13 August 2009.

Soldier's Name: _____ MSC/ Unit/UIC/PRN: _____

Submit the following documents through chain of command to the State processing authority via IPPS-A

- Completed DA 4187 (Signed by the Soldier, Company Commander, Battalion Commander and Brigade Commander).
- Memorandum Request for waiver from unit Commander.
- Current NGB Form 23B (Retirement Point Accounting Management Statement).

Unit will create an **Customer Relationship Mangement (CRM) Ticket** via IPPS-A to request an Age 60 Waiver and route through command channels to EPM.

Unit will use the following naming convention in the CRM description: **Age Waiver Request, name, MSC. Example: Age Waiver Request, SGT Doe, 648th MEB**

Unit will attached applicable packet and route through command channels.

MSC S1s will ensure the packet is complete and route the CRM Ticket to the GA EPM workflow for further processing (Refer to G1 SOP 4-9 Enlisted Promotion System 20 October 2024).

PAR Description: Age Waiver Request, 648th MEB

- BN S-1 or separate unit S-1 NCOIC verified IPPS-A packet content

Print (Last, First, MI) /Signature/Date

- MSC verified IPPS-A packet content

Print (Last, First, MI) /Signature/Date